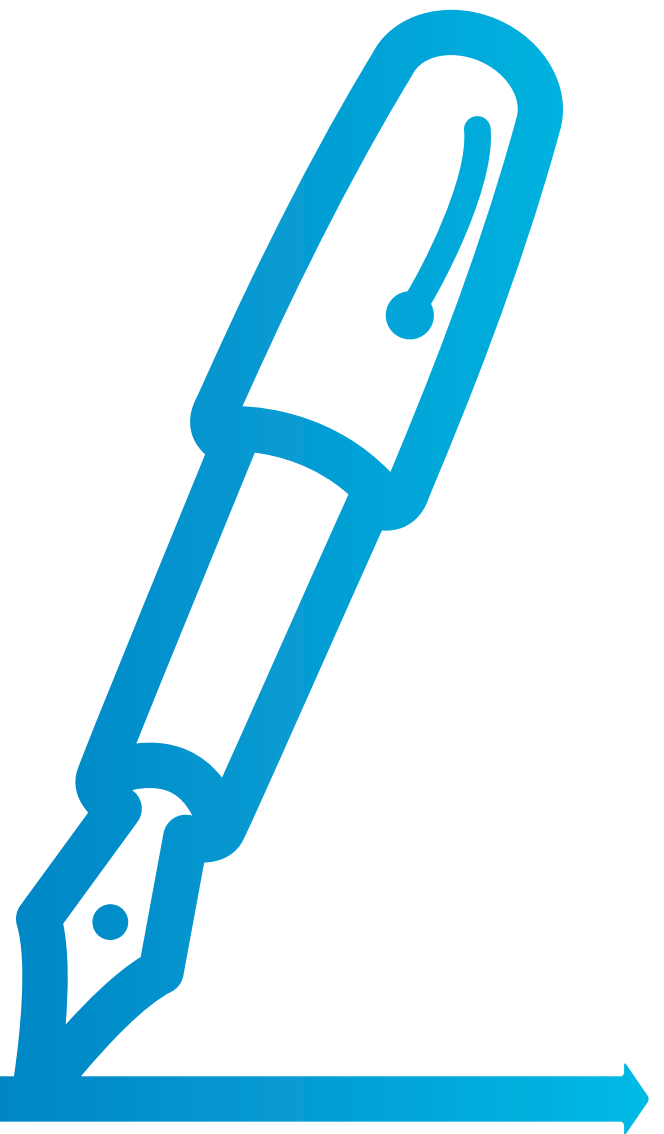


# Provider switch payslip wording



These statements, or variations of them, may be useful for you to add to payslips to raise awareness amongst your employees about provider switch.

## First communication

(e.g. two months prior to provider switch)



### Version 1

Are you paying into your workplace pension with us? If so, you'll soon be a member of The People's Pension instead of [\[insert existing pension provider\]](#). Don't worry, you don't have to do anything. Find out more about The People's Pension at [www.thepeoplespension.co.uk](http://www.thepeoplespension.co.uk).

### Version 2

If you pay into your workplace pension with us, you'll soon become a member of The People's Pension rather than [\[insert existing pension provider\]](#). To find out more about The People's Pension, visit [www.thepeoplespension.co.uk](http://www.thepeoplespension.co.uk).

### Version 3

If you are part of our workplace pension scheme at [\[insert company name\]](#), you need to know that it's moving over from [\[insert existing pension provider\]](#) to The People's Pension in [\[insert month of move\]](#). Find out more about The People's Pension at [www.thepeoplespension.co.uk](http://www.thepeoplespension.co.uk).

### Version 4

We've chosen The People's Pension as your workplace pension scheme, instead of [\[insert existing pension provider\]](#). You'll notice The People's Pension on your payslip a couple of months from now. If you don't pay in to your pension already, talk to us about how you can start.

## Second communication

(e.g. one month prior to provider switch)



### Version 1

If you pay into our workplace pension here at [\[company name\]](#), you'll notice a new name on your next payslip – The People's Pension. That's because we've changed our pension provider. Nothing for you to do – or worry about. Keep an eye out for more information from The People's Pension in the not-too-distant future.

### Version 2

From [\[insert month of move\]](#), you'll be a member of The People's Pension instead of [\[insert existing pension provider\]](#). You won't need to do anything. Simply look out for your joiner information from The People's Pension. If you don't already contribute and would like to, contact [\[insert contact i.e. HR/your manager\]](#).

### Version 3

From [\[insert month of move\]](#), if you are currently paying in to [\[insert existing pension provider\]](#) you'll become a member of The People's Pension. Your pension pot will move across automatically. Look out for your joiner information from The People's Pension. If you are not contributing to our pension scheme at the moment, you still may be able to join The People's Pension. Speak to [\[insert contact i.e. HR/your manager\]](#) to find out more.

## Third communication (e.g. month of provider switch)



### Version 1

Welcome to The People's Pension – your new workplace pension. Your joiner information will be with you shortly (if it's not already). In the meantime, why not set up your Online Account – the easy way to keep track of your pension savings with The People's Pension.

Not paying into your workplace pension yet? The People's Pension would love to have you on board. Speak to [\[insert contact i.e. HR/your manager\]](#).

### Version 2

You'll have heard us talking about The People's Pension. If you were a member of [\[insert old pension provider\]](#) (our former workplace pension scheme) The People's Pension will be in touch soon. They'll explain how you set up your Online Account with them – the easy way to keep track of your pension savings.

### Version 3

Why not activate your Online Account with The People's Pension as soon as you get your joiner information. Let them know if you want to transfer a pension pot from somewhere else, and who you'd like to benefit from your pension if something happens to you.

### Version 4

If you've been automatically enrolled or have asked to join our workplace pension scheme, keep an eye out for a letter or email soon from The People's Pension.

## Fourth communication (e.g. two months after provider switch)



### Version 1

Saving into your workplace pension? It could be easier to keep track of your pension savings if they're all in one place. Visit [www.thepeoplespension.co.uk/transferotherpensions](http://www.thepeoplespension.co.uk/transferotherpensions) to find out more about how to combine your savings with The People's Pension.

### Version 2

Have you ever thought about saving more into your workplace pension? It could give you a much more comfortable retirement. Visit [www.thepeoplespension.co.uk/boost-retirement-income](http://www.thepeoplespension.co.uk/boost-retirement-income) to find out more about how to boost your savings with The People's Pension.

### Version 3

Do you save into our workplace pension scheme? If so, why not set up your Online Account with The People's Pension? It's the easy way to keep track of your pension savings and update your details.

### Version 4

To make it easier to keep track of your pension savings, you may want to put all your pension savings in one place. Visit [www.thepeoplespension.co.uk/transferotherpensions](http://www.thepeoplespension.co.uk/transferotherpensions) to find out more.

**The People's Pension** is the choice for any organisation, large or small, in any sector.

For employer support:

**Get in touch with your relationship manager**

**Or contact us on:**

**01293 586 643**

**RRM@peoplespartnership.co.uk**

The information in this document is correct as at July 2017 and may be subject to change.