

The Adviser Centre

The Adviser Centre is our online tool to help you manage your partnership with The People's Pension. You can access the adviser toolkit, sign up new clients and share your reduced charge code with your customers. You'll also be able to download guides and other useful documents which may help both you and your clients.



You can access the Adviser Centre through our website www.thepeoplespension.co.uk.

Select the 'Manage account' button in the top right corner. If you've registered with Online Services or the Adviser Centre before, you can log in here. If you're not registered, select 'Set up account'.

Manage your account

Members & employees
Our secure site is a convenient way for you to view and manage your accounts with us.
Just been enrolled?
Set up account
or you can opt out
Existing member?
Account login

Employers
Securely operate and manage all aspects of your account with us.
Register your details
Set up account
Already signed up?
Account login

Advisers & intermediaries
Secure logins to the toolkit in your Adviser Centre and to your client accounts.
Adviser Centre
Not joined yet?
Set up account
Already signed up?
Adviser Centre login
Manage your client accounts
Account login

Close ✕

When registering for the first time, we'll ask you for some basic personal details, including your email address. Then we'll send you an email – please click on the link to complete your registration for the Adviser Centre.

Adviser Centre registration Step 1

Thank you for registering with us, we will now send you an email to verify your login details
Once you have received your email from us you will be provided with a new link where you can set up an account with The People's Pension. If you do not receive an email from us shortly please check your junk mail folder and make sure that mail from ThePeoplesPension@bandce.co.uk can get through to your mailbox.
If you do not receive this email, please contact us at nbsupport@bandce.co.uk and we will be happy to assist.

One Login
Access all this and more...

1. Access the adviser toolkit
2. Sign clients up to The People's Pension
3. Get a reduced set-up charge for your clients
4. Download useful guides for you and your clients

Log in to the Adviser Centre

If you've previously registered with us you'll receive an email confirming this. You can then log in using your existing details.

After you've logged in you'll see the Adviser Centre home page.

If you click on resources you can view and download a variety of user guides, investment fund guides and other useful documents.

After you've finished using the Adviser Centre, you can 'Log out'.

You can share your reduced charge code with your customers. Click 'Share code', enter the email address of the person you want to send your code to, add a message and click 'Send now'.

You can see all your existing accounts you've previously signed up with us by logging in to Online Services.

You can sign up new customers to The People's Pension by clicking 'Sign up'.

At the top of your home page we'll tell you about how your reduced charge code has been used.

Clients you've signed up using your code	Clients who have signed themselves up using your code	Clients you've shared your code with in the Adviser Centre
10	0	3
Details »	Details »	Details »

Click 'Details' for more information about which clients have used your code – either when they've signed up themselves or when you've signed them up.

Clients who have used your code

These clients have fully signed up with us, including agreeing to bind the scheme.
If you're worried your code has been shared or used without your consent, please email us at implementation@bandce.co.uk
Information is since the set-up charge began (23 Nov 2015) and is correct up to dd/mm/yyyy.

▼ **Your code** Active

	Contact email	Date sign-up was completed	Staging date
ABC retail Ltd	example@example.com	1 Jan 2016	1 Jan 2016
XYZ Services	example@example.com	31 Oct 2015	31 Oct 2015
123 construction	example@example.com	22 Oct 2015	22 Oct 2015

▼ **Your old code** Expired

	Contact email	Date sign-up was completed	Staging date
ABC retail Ltd	example@example.com	1 Jan 2016	1 Jan 2016
XYZ Services	example@example.com	31 Oct 2015	31 Oct 2015
123 construction	example@example.com	22 Oct 2015	22 Oct 2015

► [View clients who you have signed up »](#)
► [View clients you have shared your code with »](#)

Select 'Tools' at the top of your adviser home page.

the people's pension

Home Tools Resources

Welcome back Log out

Tools

Tool

Log in to Online Services

Log in to Online Services to administer your client accounts.

Log in

Tool

New client sign-up

Register a new client with The People's Pension. You're already logged in so just hit the button below to get started.

Sign up

Tool

ASK

Got a question about our systems or automatic enrolment in general? No problem, just ask!

Ask a question

Tool

Dates for your diary

Enter your client's staging/duties start date below for a quick overview of what needs to be done and when.

Launch

Tool

Cost calculator

Online assessment tool to help work out how much contributions are likely to be.

Launch

Tell us your client's staging/duties start date and we'll provide you with a timeline explaining:

- when they need to choose a provider
- when they need to notify their employees
- when they need to declare their compliance with The Pension's Regulator.

The automatic enrolment calculator will help you work out how much automatic enrolment will cost your clients over the next few years and help them budget for this. We'll explain more on the next page...

Automatic enrolment calculator – how much will it cost your clients?

We'll need you to tell us their staging/duties start date. If contributions will be made based on the regulatory minimum you can select 'Regulatory' – if not, choose 'Self-select' and tell us how much employee and employer contributions should be.

Online assessment tool to help work out how much contributions are likely to be.

Please provide details of your scheme

1. Scheme details [Edit](#)

Staging/duties start date

August 2017

Contribution type

Automatic enrolment minimum

2. Employee details

Type 1
Staff who must be put into a pension scheme. You must pay into it.

Type 2
Staff who don't need to be put into a pension scheme.

Name	Gender	Date of birth	Earnings	Frequency	
A Example	Female	01/01/1968	£62000	Monthly	Edit Remove
Status: Type 1		Employer contribution: £32.60		Employee contribution: £26.08	
A Example	Male	02/02/1969	£18000	Monthly	Edit Remove
Status: Type 2		Employer contribution: £0.00		Employee contribution: £0.00	

Employee details can be added here — we'll need their date of birth, pay amount and frequency. Then click 'Save'.

Your costs

One off set-up charge (direct) £600 incl. tax

Year 1 employer contribution £371.64

Year 1 employee contribution £297.36

Total year 1 contributions £1269.00

[View 5 year costs \(show graph\)](#)

Year	Employer	Employee
2017	£371.64	£297.36
2018	£743.28	£594.72
2019	£1,114.92	£892.08
2020	£1,114.92	£1,486.56
2021	£1,114.92	£1,486.56

[View/edit employees](#)

Once you've added an employee we'll show you how much automatic enrolment will cost your client.

Select 'View 5 year costs' to see a graph showing the cost of automatic enrolment over the next 5 years (based on the employee's details provided).